

Appendix

Appendix A: Creating HOPWA Projects in IDIS (AP 35 in eCon Planning Suite)

Figure 9: AP-35

- Annual Action Plan
 - AP-15 Expected Resources
 - AP-20 Annual Goals and Objectives
 - AP-35 Projects
 - AP-50 Geographic Distribution
 - AP-55 Affordable Housing
 - AP-60 Public Housing
 - AP-65 Homeless and Other Special Needs Activities
 - AP-70 HOPWA goals
 - AP-75 Barriers to affordable housing
 - AP-85 Other Actions
 - AP-90 Program Specific Requirements

Figure 10: AP-35 - Project Creation

Annual Action Plan (2015-TEST)

AP-35 Projects - (Optional)

Save | Save and Return | Cancel

*** Indicates Required Field**

***Introduction:**

B I U | | | | | | | | |

Projects

No Projects have been added to this Annual Action Plan.

Add an Existing Project

Figure 11: AP-35 - Search Projects

Project

Search Projects

Search Criteria

Program Year: All

Program:

IDIS Project ID:

Grantee/PJ Project ID:

Search | Reset | Return to AP-35 Projects | Create a New Project

Figure 12: AP-35 - Add Project

Project

Add Project

Save | Cancel

*Indicates Required Field

Grantee/PJ Name:

ALABAMA

Program Year:

2015

IDIS Project ID:

*Project Title:

Grantee/PJ Project ID:

Description:

Allow Another Organization to Set up Activities under this Project:

Select Organization

Assign Sponsor for this Project (only for HOPWA or HOPWA-C programs):

Select Sponsor Organization

Grant # (only for HOPWA-C program):

Estimated Amount (Including Program Income)

Section 108 Loan amount	\$	<input type="text" value="0.00"/>
CDBG	\$	<input type="text" value="0.00"/>
HOME	\$	<input type="text" value="0.00"/>
ESG	\$	<input type="text" value="0.00"/>
HOPWA	\$	<input type="text" value="0.00"/>
CDBG-R	\$	<input type="text" value="0.00"/>
HPRP	\$	<input type="text" value="0.00"/>
TCAP	\$	<input type="text" value="0.00"/>
HESG	\$	<input type="text" value="0.00"/>
HOPWA-C	\$	<input type="text" value="0.00"/>
Total		<input type="text" value="0.00"/>

Expected Resources

No Expected Resources have been defined for the Annual Action Plan.

Annual Goals Supported

No Goals have been defined for the Annual Action Plan.

Priority Needs Addressed

No Priority Needs have been defined for the Annual Action Plan.

Estimate the number and type of families that will benefit from the proposed activities:

B / **I** / **U** | HTML

Location Description: (Note: If applicable, include the addresses where activities will be undertaken)

B / **I** / **U** | HTML

Target Areas Included

No Target Areas have been defined for the Annual Action Plan.

Planned Activities:

B / **I** / **U** | HTML

Goal Outcome Indicators

No.	Goal Outcome Indicator	Quantity	Unit of Measures
1	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	<input type="text"/>	Persons Assisted
2	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	<input type="text"/>	Households Assisted
3	Public service activities other than Low/Moderate Income Housing Benefit	<input type="text"/>	Persons Assisted
4	Public service activities for Low/Moderate Income Housing Benefit	<input type="text"/>	Households Assisted
5	Facade treatment/business building rehabilitation	<input type="text"/>	Business
6	Brownfield acres remediated	<input type="text"/>	Acre
7	Rental units constructed	<input type="text"/>	Household Housing Unit
8	Rental units rehabilitated	<input type="text"/>	Household Housing Unit
9	Homeowner Housing Added	<input type="text"/>	Household Housing Unit
10	Homeowner Housing Rehabilitated	<input type="text"/>	Household Housing Unit
11	Direct Financial Assistance to Homebuyers	<input type="text"/>	Households Assisted
12	Tenant-based rental assistance / Rapid Rehousing	<input type="text"/>	Households Assisted
13	Homeless Person Overnight Shelter	<input type="text"/>	Persons Assisted
14	Overnight/Emergency Shelter/Transitional Housing Beds added	<input type="text"/>	Beds
15	Homelessness Prevention	<input type="text"/>	Persons Assisted
16	Jobs created/retained	<input type="text"/>	Jobs
17	Businesses assisted	<input type="text"/>	Businesses Assisted
18	Housing for Homeless added	<input type="text"/>	Household Housing Unit
19	Housing for People with HIV/AIDS added	<input type="text"/>	Household Housing Unit
20	HIV/AIDS Housing Operations	<input type="text"/>	Household Housing Unit
21	Buildings Demolished	<input type="text"/>	Buildings
22	Housing Code Enforcement/Foreclosed Property Care	<input type="text"/>	Household Housing Unit
23	Other	<input type="text"/>	Other

Save | Cancel

Appendix B: List of HOPWA Formula Grantees with HOPWA Competitive Awards

HOPWA Formula Grantee	1 st Competitive Award	2 nd Competitive Award
City of Baltimore	MDH140018 (3/1/2015 - 2/28/2018)	MDH120015 (4/1/2013-3/31/2016)
City of Chicago	ILH120009 (1/1/2013 - 12/31/2015)	
City of Dallas	TXH120026 (1/1/2013 - 12/31/2015)	
City of Los Angeles	CAH120002 (7/1/2012 - 6/30/2015)	
City of San Francisco/ San Francisco Mayor's Office of Housing	CAH130013 (12/1/2013 - 11/30/2016)	
City of San Jose	CAH130005 (7/7/2013 - 7/6/2016)	
State of New Jersey	NJH130006 (8/1/2013 - 7/31/2016)	
State of Oregon	ORH130020 (1/1/2014 - 12/31/2016)	ORH130021 (7/1/2014-6/30/2017)
State of Washington	WAH140012 (1/1/2015 - 12/31/2017)	

Appendix C: HOPWA Grantees' Grant Terms

The following list details all HOPWA and HOPWA-C Grantees and their operating year, quarter in which their report is due, and corresponding Program/ Accomplishment Years that should be utilized in IDIS to ensure accurate reporting. This information is current for the 2015-2016 Program Year, for reports due 10/1/2015 – 9/30/2016. All changes to Grant Terms must be communicated to OHH. All Grantees should use the “2015” Accomplishment Year for the activities conducted during the terms listed below.

Quarter 1: Reports due 10/1/2015 - 12/31/2015

Quarter 2: Reports due 1/1/2016 - 3/31/2016

Quarter 3: Reports due 4/1/2016 - 6/30/2016

Quarter 4: Reports due 7/1/2016 - 9/30/2016

Formula Grantees	Grant Term		Report Due	Quarter Report is Due
	Grant Begin	Grant End		
City of Albany	6/1/2015	5/31/2016	8/31/2016	4
City of Anaheim	7/1/2015	6/30/2016	9/30/2016	4
City of Atlanta	1/1/2015	12/31/2015	3/31/2016	2
City of Augusta	1/1/2015	12/31/2015	3/31/2016	2
City of Austin	10/1/2014	9/30/2015	12/31/2015	1
City of Baltimore	7/1/2015	6/30/2016	9/30/2016	4
City of Baton Rouge	10/1/2014	9/30/2015	12/31/2015	1
City of Birmingham	7/1/2015	6/30/2016	9/30/2016	4
City of Boston	7/1/2015	6/30/2016	9/30/2016	4
City of Bridgeport	7/1/2015	6/30/2016	9/30/2016	4
City of Buffalo	5/1/2014	9/30/2015	12/31/2015	1
City of Camden	7/1/2015	6/30/2016	9/30/2016	4
City of Charleston	6/1/2015	5/31/2016	8/31/2016	4
City of Charlotte	7/1/2015	6/30/2016	9/30/2016	4
City of Chicago	1/1/2015	12/31/2015	3/31/2016	2
City of Cincinnati	1/1/2015	12/31/2015	3/31/2016	2
City of Cleveland	6/1/2015	5/31/2016	8/31/2016	4
City of Columbia	7/1/2015	6/30/2016	9/30/2016	4
City of Columbus	1/1/2015	12/31/2015	3/31/2016	2
City of Dallas	10/1/2014	9/30/2015	12/31/2015	1
City of Denver	1/1/2015	12/31/2015	3/31/2016	2
City of Detroit	7/1/2015	6/30/2016	9/30/2016	4
City of Durham	7/1/2015	6/30/2016	9/30/2016	4
City of El Paso	9/1/2014	8/30/2015	11/30/2015	1
City of Fort Worth	10/1/2014	9/30/2015	12/31/2015	1
City of Ft. Lauderdale	10/1/2014	9/30/2015	12/31/2015	1
City of Greensboro	7/1/2015	6/30/2016	9/30/2016	4
City of Greenville	7/1/2015	6/30/2016	9/30/2016	4
City of Hartford	7/1/2015	6/30/2016	9/30/2016	4

Formula Grantees	Grant Term		Report Due	Quarter Report is Due
	Grant Begin	Grant End		
City of Honolulu	7/1/2015	6/30/2016	9/30/2016	4
City of Houston	7/1/2015	6/30/2016	9/30/2016	4
City of Indianapolis	1/1/2015	12/31/2015	3/31/2016	2
City of Jackson	10/1/2014	9/30/2015	12/31/2015	1
City of Jacksonville	10/1/2014	9/30/2015	12/31/2015	1
City of Jersey City	7/1/2015	6/30/2016	9/30/2016	4
City of Kansas City	5/1/2015	4/30/2016	7/31/2016	4
City of Las Vegas	7/1/2015	6/30/2016	9/30/2016	4
City of Little Rock	1/1/2015	12/31/2015	3/31/2016	2
City of Los Angeles	4/1/2015	3/31/2016	6/30/2016	3
City of Louisville	7/1/2015	6/30/2016	9/30/2016	4
City of Lowell	7/1/2015	6/30/2016	9/30/2016	4
City of Memphis	7/1/2015	6/30/2016	9/30/2016	4
City of Miami	4/1/2015	3/31/2016	6/30/2016	3
City of Milwaukee	1/1/2015	12/31/2015	3/31/2016	2
City of Minneapolis	6/1/2015	5/31/2016	8/31/2016	4
City of Nashville	4/1/2015	3/31/2016	6/30/2016	3
City of New Haven	7/1/2015	6/30/2016	9/30/2016	4
City of New Orleans	1/1/2015	12/31/2015	3/31/2016	2
City of New York City	1/1/2015	12/31/2015	3/31/2016	2
City of Newark	9/1/2014	8/30/2015	11/30/2015	1
City of Oakland	7/1/2015	6/30/2016	9/30/2016	4
City of Oklahoma City	7/1/2015	6/30/2016	9/30/2016	4
City of Orlando	10/1/2014	9/30/2015	12/31/2015	1
City of Paterson	7/1/2015	6/30/2016	9/30/2016	4
City of Philadelphia	7/1/2015	6/30/2016	9/30/2016	4
City of Phoenix	7/1/2015	6/30/2016	9/30/2016	4
City of Pittsburgh	4/1/2015	3/31/2016	6/30/2016	3
City of Portland	7/1/2015	6/30/2016	9/30/2016	4
City of Providence	7/1/2015	6/30/2016	9/30/2016	4
City of Richmond	7/1/2015	6/30/2016	9/30/2016	4
City of Riverside	7/1/2015	6/30/2016	9/30/2016	4
City of Rochester	7/1/2015	6/30/2016	9/30/2016	4
City of Sacramento	1/1/2015	12/31/2015	3/31/2016	2
City of Salt Lake City	7/1/2015	6/30/2016	9/30/2016	4
City of San Antonio	10/1/2014	9/30/2015	12/31/2015	1
City of San Diego	7/1/2015	6/30/2016	9/30/2016	4
City of San Francisco	7/1/2015	6/30/2016	9/30/2016	4
City of San Jose	7/1/2015	6/30/2016	9/30/2016	4
City of Santa Ana	7/1/2015	6/30/2016	9/30/2016	4
City of Seattle	1/1/2015	12/31/2015	3/31/2016	2

Formula Grantees	Grant Term		Report Due	Quarter Report is Due
	Grant Begin	Grant End		
City of Springfield	7/1/2015	6/30/2016	9/30/2016	4
City of St. Louis	1/1/2015	12/31/2015	3/31/2016	2
City of Tampa	10/1/2014	9/30/2015	12/31/2015	1
City of Tucson	7/1/2015	6/30/2016	9/30/2016	4
City of Tulsa	7/1/2014	6/30/2015	9/30/2016	4
City of Virginia Beach	7/1/2015	6/30/2016	9/30/2016	4
City of Warren	7/1/2015	6/30/2016	9/30/2016	4
City of West Palm Beach	10/1/2014	9/30/2015	12/31/2015	1
City of Wilmington	7/1/2015	6/30/2016	9/30/2016	4
City of Worcester	7/1/2015	6/30/2016	9/30/2016	4
Commonwealth of Kentucky	7/1/2015	6/30/2016	9/30/2016	4
Commonwealth of Puerto Rico	7/1/2015	6/30/2016	9/30/2016	4
District of Columbia	10/1/2014	9/30/2015	12/31/2015	1
Municipio de San Juan	7/1/2015	6/30/2016	9/30/2016	4
State of Alabama	4/1/2015	3/31/2016	6/30/2016	3
State of Arizona	7/1/2015	6/30/2016	9/30/2016	4
State of Arkansas	7/1/2015	6/30/2016	9/30/2016	4
State of California	7/1/2015	6/30/2016	9/30/2016	4
State of Colorado	4/1/2015	3/31/2016	6/30/2016	3
State of Connecticut	7/1/2015	6/30/2016	9/30/2016	4
State of Delaware	7/1/2015	6/30/2016	9/30/2016	4
State of Florida	7/1/2015	6/30/2016	9/30/2016	4
State of Georgia	7/1/2015	6/30/2016	9/30/2016	4
State of Hawaii	7/1/2015	6/30/2016	9/30/2016	4
State of Illinois	1/1/2015	12/31/2015	3/31/2016	2
State of Indiana	7/1/2015	6/30/2016	9/30/2016	4
State of Iowa	1/1/2015	12/31/2015	3/31/2016	2
State of Kansas	1/1/2015	12/31/2015	3/31/2016	2
State of Louisiana	4/1/2015	3/31/2016	6/30/2016	3
State of Maryland	7/1/2015	6/30/2016	9/30/2016	4
State of Massachusetts	7/1/2015	6/30/2016	9/30/2016	4
State of Michigan	7/1/2015	6/30/2016	9/30/2016	4
State of Minnesota	10/1/2014	9/30/2015	12/31/2015	1
State of Mississippi	7/1/2015	6/30/2016	9/30/2016	4
State of Missouri	4/1/2015	3/31/2016	6/30/2016	3
State of Nebraska	7/1/2015	6/30/2016	9/30/2016	4
State of Nevada	7/1/2015	6/30/2016	9/30/2016	4
State of New Jersey	7/1/2015	6/30/2016	9/30/2016	4
State of New Mexico	1/1/2015	12/31/2015	3/31/2016	2
State of New York	1/1/2015	12/31/2015	3/31/2016	2
State of North Carolina	1/1/2015	12/31/2015	3/31/2016	2

Formula Grantees	Grant Term		Report Due	Quarter Report is Due
	Grant Begin	Grant End		
State of Ohio	7/1/2015	6/30/2016	9/30/2016	4
State of Oklahoma	4/1/2015	3/31/2016	6/30/2016	3
State of Oregon	1/1/2015	12/31/2015	3/31/2016	2
State of Pennsylvania	1/1/2015	12/31/2015	3/31/2016	2
State of South Carolina	4/1/2015	3/31/2016	6/30/2016	3
State of Tennessee	7/1/2015	6/30/2016	9/30/2016	4
State of Texas	2/1/2015	1/31/2016	4/30/2016	3
State of Utah	7/2/2015	7/1/2016	9/30/2016	4
State of Virginia	7/1/2015	6/30/2016	9/30/2016	4
State of Washington	7/1/2015	6/30/2016	9/30/2016	4
State of West Virginia	7/1/2015	6/30/2016	9/30/2016	4
State of Wisconsin	4/1/2015	3/31/2016	6/30/2016	3
Town of Islip	7/1/2015	6/30/2016	9/30/2016	4
Township of Edison	7/1/2015	6/30/2016	9/30/2016	4
Wake County	7/1/2015	6/30/2016	9/30/2016	4

Grant Terms by Quarter:

Quarter 1	Quarter 2	Quarter 3	Quarter 4			
City of Austin	City of Atlanta	City of Los Angeles	City of Albany	City of Las Vegas	City of San Jose	State of Hawaii
City of Baton Rouge	City of Augusta	City of Miami	City of Anaheim	City of Louisville	City of Santa Ana	State of Indiana
City of Buffalo	City of Chicago	City of Nashville	City of Baltimore	City of Lowell	City of Springfield	State of Maryland
City of Dallas	City of Cincinnati	City of Pittsburgh	City of Birmingham	City of Memphis	City of Tucson	State of Massachusetts
City of El Paso	City of Columbus	State of Alabama	City of Boston	City of Minneapolis	City of Virginia Beach	State of Michigan
City of Fort Worth	City of Denver	State of Colorado	City of Bridgeport	City of New Haven	City of Warren	State of Mississippi
City of Ft. Lauderdale	City of Indianapolis	State of Louisiana	City of Camden	City of Oakland	City of Wilmington	State of Nebraska
City of Jackson	City of Little Rock	State of Missouri	City of Charleston	City of Oklahoma City	City of Worcester	State of Nevada
City of Jacksonville	City of Milwaukee	State of Oklahoma	City of Charlotte	City of Paterson	Commonwealth of Kentucky	State of New Jersey
City of Newark	City of New Orleans	State of South Carolina	City of Cleveland	City of Philadelphia	Commonwealth of Puerto Rico	State of Ohio
City of Orlando	City of New York City	State of Texas	City of Columbia	City of Phoenix	Municipio de San Juan	State of Tennessee
City of San Antonio	City of Sacramento	State of Wisconsin	City of Detroit	City of Portland	State of Arizona	State of Utah
City of Tampa	City of Seattle		City of Durham	City of Providence	State of Arkansas	State of Virginia
City of West Palm Beach	City of St. Louis		City of Greensboro	City of Richmond	State of California	State of Washington
District of Columbia	State of Illinois		City of Greenville	City of Riverside	State of Connecticut	State of West Virginia
State of Minnesota	State of Iowa		City of Hartford	City of Rochester	State of Delaware	Town of Islip
	State of Kansas		City of Honolulu	City of Salt Lake City	State of Florida	Township of Edison
	State of New Mexico		City of Houston	City of San Diego	State of Georgia	Wake County
	State of New York		City of Jersey City	City of San Francisco		
	State of North Carolina		City of Kansas City			
	State of Oregon					
	State of Pennsylvania					

HOPWA-C Grantees – 2015-2016 Program Year – Includes all reports due 10/1/2015 – 9/30/2016

Quarter 1: Reports due 10/1/2015 - 12/31/2015

Quarter 2: Reports due 1/1/2016 – 3/31/2016

Quarter 3: Reports due 4/1/2016 - 6/30/2016

Quarter 4: Reports due 7/1/2016 - 9/30/2016

Grantee	Grant Number	Grant Start	Grant End	Program Year Start	Program Year End	Report Due	Quarter
Action, Inc.	MA-H130030	10/1/2014	9/30/2017	10/1/2014	9/30/2015	12/30/2015	1
AIDS Alabama, Inc.	AL-H130024	2/1/2014	1/31/2017	2/1/2015	1/31/2016	4/30/2016	3
	AL-H140017	12/1/2014	11/30/2017	12/1/2014	11/30/2015	2/28/2016	2
AIDS Foundation of Chicago	IL-H140015	2/1/2015	1/31/2018	2/1/2015	1/31/2016	4/30/2016	3
	IL-H120012	2/1/2013	1/31/2016	2/1/2015	1/31/2016	4/30/2016	3
	IL-H140002	8/1/2014	7/31/2017	8/1/2014	7/31/2015	10/31/2015	1
AIDS Interfaith Residential Services	MD-H140022	4/1/2015	3/31/2018	4/1/2015	3/31/2016	6/30/2016	3
AIDS Resource Center of Wisconsin	WI-H120028	4/1/2013	3/31/2016	4/1/2015	3/31/2016	6/30/2016	3
	WI-H130032	5/1/2014	4/30/2017	5/1/2015	4/30/2016	7/30/2016	4
Alameda County Community Development Agency	CA-H120003	3/1/2013	2/29/2016	3/1/2015	2/29/2016	5/30/2016	3
Alaska Housing Finance Corporation	AK-H150012	1/1/2013	12/31/2015	1/1/2015	12/31/2015	3/31/2016	2
	AK-H140010	1/1/2015	12/31/2017	1/1/2015	12/31/2015	3/31/2016	2
Asociacion De Puertorriquenos en Marcha, Inc.	PA-H130022	8/1/2014	7/31/2017	8/1/2014	7/31/2015	10/30/2015	1
Bailey House, Inc.	NY-H120024	11/1/2012	10/31/2015	11/1/2014	10/31/2015	1/30/2016	2
	NY-H140020	3/1/2015	2/28/2018	3/1/2015	2/28/2016	5/28/2016	3

Grantee	Grant Number	Grant Start	Grant End	Program Year Start	Program Year End	Report Due	Quarter
Board of Trustees of the University of Illinois, College of Medicine	IL-H130002	9/1/2013	9/1/2016	9/1/2014	9/1/2015	12/1/2015	1
Burlington Housing Authority	VT-H120027	12/21/2015	12/20/2018	12/21/2014	12/20/2015	3/20/2016	2
Calcutta House	PA-H150002	6/16/2015	6/15/2018	6/16/2015	6/15/2016	9/15/2016	4
Cambridge Cares About AIDS/AIDS Action Committee	MA-H120014	4/1/2013	3/31/2016	4/1/2015	3/31/2016	6/30/2016	3
CASS Community Social Services	MI-H150005	7/1/2015	6/30/2018	7/1/2015	6/30/2016	9/30/2016	4
Chicago House & Social Service Agency, Inc.	IL-H120011	2/1/2013	1/31/2016	2/1/2015	1/31/2016	4/30/2016	3
City of Baltimore	MD-H120015	4/1/2013	3/31/2016	4/1/2015	3/31/2016	6/30/2016	3
	MD-H140018	3/1/2015	2/28/2018	3/1/2015	2/28/2016	5/30/2016	3
City of Chicago	IL-H120009	1/1/2013	12/31/2015	1/1/2015	12/31/2015	3/31/2016	2
City of Dallas	TX-H120026	1/1/2013	12/31/2015	1/1/2015	12/31/2015	3/31/2016	2
	TX-H11-0001	1/1/2012	12/31/2016	1/1/2015	12/31/2015	3/31/2016	2
City of Key West	FL-H130026	3/27/2014	3/26/2017	3/27/2015	3/26/2016	6/26/2016	3
City of Los Angeles	CA-H150003	7/1/2015	6/30/2018	7/1/2015	6/30/2016	9/30/2016	4
City of Nashua	NH-H140026	5/1/2015	4/30/2018	5/1/2015	4/30/2016	7/30/2016	4
City of San Francisco	CA-H130013	12/1/2013	11/30/2016	12/1/2014	11/30/2015	2/28/2016	2
City of San Jose	CA-H130005	7/7/2013	7/6/2016	7/7/2014	7/6/2015	10/6/2015	1
City of Savannah	GA-H130028	5/16/2014	5/15/2017	5/16/2015	5/15/2016	8/15/2016	4
	GA-H130029	5/1/2014	4/30/2017	5/1/2015	4/30/2016	7/30/2016	4
Clare Housing	MN-H140008	3/1/2015	2/28/2018	3/1/2015	2/28/2016	5/28/2016	3
	MN-H130003	5/1/2014	4/30/2017	5/1/2015	4/30/2016	7/30/2016	4
Cochise County	AZ-H140014	1/1/2015	12/31/2017	1/1/2015	12/31/2015	3/31/2016	2
Community Healthlink, Inc.	MA-H120013	10/19/2012	10/18/2015	10/19/2014	10/18/2015	1/18/2016	2
Cornerstone Services, Inc.	IL-H130027	4/1/2014	3/31/2017	4/1/2015	3/31/2016	6/30/2016	3
Del Norte Neighborhood Development Corp.	CO-H140001	6/1/2014	5/31/2017	6/1/2015	5/31/2016	8/30/2016	4

Grantee	Grant Number	Grant Start	Grant End	Program Year Start	Program Year End	Report Due	Quarter
Delaware HIV Consortium	DE-H130016	1/1/2014	12/30/2016	1/1/2015	12/31/2015	3/31/2016	2
Downtown Emergency Service Center	WA-H130009	4/1/2014	3/31/2017	4/1/2015	3/31/2016	6/30/2016	3
Frannie Peabody Center	ME-H120018	3/1/2013	2/29/2016	3/1/2015	2/29/2016	5/30/2016	3
	ME-H120017	11/1/2012	4/30/2016	11/1/2014	4/30/2016	7/30/2016	4
	ME-H150004	7/1/2015	6/30/2018	7/1/2015	6/30/2016	9/30/2016	4
	ME-H11-0004	12/1/2011	11/30/2015	12/1/2014	11/30/2015	2/28/2016	2
Grace House	MS-H140023	4/1/2015	3/31/2018	4/1/2015	3/31/2016	6/30/2016	3
Gregory House Programs	HI-H120008	12/1/2012	11/30/2015	12/1/2014	11/30/2015	2/28/2016	2
Greyston Health Services, Inc.	NY-H140007	9/1/2014	8/31/2017	9/1/2014	8/31/2015	11/30/2015	1
Harbor Homes, Inc.	NH-H140009	10/1/2014	9/30/2017	9/1/2014	9/30/2015	12/30/2015	1
Health Care for the Homeless, Inc	MD-H130010	10/1/2013	9/30/2016	10/1/2014	9/30/2015	12/30/2015	1
Health Services Center, Inc.	AL-H140025	5/1/2015	4/30/2018	5/1/2015	4/30/2016	7/30/2016	3
	AL-H130012	12/1/2013	11/30/2016	12/1/2014	11/30/2015	2/28/2016	2
Housing Services Affiliate-Bernal Heights Neighborhood Center	CA-H130025	3/1/2014	2/28/2017	3/1/2015	2/28/2016	5/28/2016	3
I.M. Sulzbacher Center for the Homeless	FL-H130017	1/1/2014	12/31/2016	1/1/2015	12/31/2015	3/31/2016	2
Idaho Housing & Finance Association	ID-H140005	10/1/2014	9/30/2017	10/1/2014	9/30/2015	12/30/2015	1
Interfaith Residence (DOORWAYS)	MO-H120020	1/1/2013	12/31/2015	1/1/2015	12/31/2015	3/31/2016	2
	IL-H120010	4/1/2013	3/31/2016	4/1/2015	3/31/2016	6/30/2016	3
Justice Resource Institute, Inc.	MA-H130019 PSH	1/1/2014	12/30/2016	1/1/2015	12/31/2015	3/31/2016	2
	MA-H11-0007	1/1/2012	12/31/2015	1/1/2015	12/30/2015	3/30/2016	2
Kentucky Housing Corporation	KY-H130007 PSH	9/1/2013	8/31/2016	9/1/2014	8/31/2015	11/30/2015	1
Kingsport Housing and Redevelopment Authority	TN-H140016	5/1/2015	4/30/2018	5/1/2015	4/30/2016	7/30/2016	3

Grantee	Grant Number	Grant Start	Grant End	Program Year Start	Program Year End	Report Due	Quarter
Lexington-Fayette Urban County Government	KY-H140011	1/1/2015	12/31/2017	1/1/2015	12/31/2015	3/31/2016	2
Lutheran Social Services	CA-H120004	1/28/2013	1/27/2016	1/28/2015	1/27/2016	4/27/2016	3
Maui AIDS Foundation	Renewal of HI-H120007	5/1/2015	4/30/2018	5/1/2015	4/30/2016	7/30/2016	4
Methodist Training and Outreach Center	VI-H140004	8/1/2014	7/31/2017	8/1/2014	7/31/2015	10/30/2015	1
Ministry of Caring, Inc.	DE-H120006	4/15/2013	4/14/2016	4/15/2015	4/14/2016	7/14/2016	4
New Jersey Department of Human Services	NJ-H130006 PSH	8/1/2013	7/31/2016	8/1/2014	7/31/2015	10/30/2015	1
Our House of Portland	OR-H130008 PSH	9/1/2013	8/31/2016	7/31/2014	8/31/2015	11/30/2015	1
Pima County Community Development and Neighborhood Conservation Dept.	AZ-H130015 LT	1/1/2014	12/31/2016	1/1/2015	12/31/2015	3/31/2016	2
Rhode Island Housing	RI-H130023 PSH	1/1/2014	12/31/2016	1/1/2015	12/31/2015	3/31/2016	2
	RI-H130014 PSH	12/1/2013	11/30/2016	12/1/2014	11/30/2015	2/28/2016	2
River Region Human Services, Inc.	FL-H11-0006	11/1/2011	10/31/2015	11/1/2014	10/30/2015	1/30/2016	2
Santa Fe Community Housing Trust	NM-H130031 PSH	7/1/2014	6/30/2017	7/1/2015	6/30/2016	9/30/2016	4
State of Montana	MT-H140006	9/1/2014	8/31/2017	9/1/2014	8/31/2015	11/30/2015	1
	MT-H120021	9/1/2012	8/31/2015	9/1/2014	8/31/2015	11/30/2015	1
State of New Hampshire	NH-H140019	3/1/2015	2/28/2018	3/1/2015	2/28/2016	5/28/2016	3
	NH-H120023	3/1/2013	2/29/2016	3/1/2015	2/28/2016	5/28/2016	3
State of Oregon	OR-H130021	7/1/2014	6/30/2017	7/1/2015	6/30/2016	9/30/2016	4
	OR-H130020	1/1/2014	12/31/2016	1/1/2015	12/31/2015	3/31/2016	2
State of Washington	WA-H140012	1/1/2015	12/31/2017	1/1/2015	12/31/2015	3/31/2016	2
Tarrant County Community Development Division	TX-H140024	4/1/2015	3/31/2018	4/1/2015	3/31/2016	6/30/2016	3

Grantee	Grant Number	Grant Start	Grant End	Program Year Start	Program Year End	Report Due	Quarter
The Fortune Society	NY-H130004	7/1/2013	6/30/2016	7/1/2015	6/30/2016	9/30/2016	4
The Salvation Army, Alegria	CA-H120005	3/1/2013	2/29/2016	3/1/2015	2/29/2016	5/28/2016	3
The Salvation Army, Harbor Lights	MN-H140003	8/1/2014	7/31/2017	8/1/2014	7/30/2015	10/30/2015	1
UNITY for the Homeless	LA-H130018	1/1/2014	12/31/2016	1/1/2015	12/31/2015	3/31/2016	2
Vermont Housing and Conservation Board	VT-H140021	3/1/2015	2/28/2018	3/1/2015	2/28/2016	5/28/2016	3
Wyoming Department of Health	WY-H140013	1/1/2015	12/31/2017	1/1/2015	12/31/2015	3/31/2016	2

Appendix D: Project/Activity /Accomplishment Year Tracking

As discussed throughout this Manual, HOPWA Formula Grantees could be in position of drawing down funds from more than one allocation during a single program year (12-month operating period). A tracking tool, such as the one shown below, that identifies the linkages between each Program Year’s activities will be helpful for Grantees to ensure that each Program Year’s Project/Activity structure has continuity between funding sources/allocations.

In the example below, The City of Cincinnati manages a TBRA voucher program. With their FFY2015 allocation, they fund Activity #1000 for Program Year 2015. At the end of the Program Year 2015, they still have FFY2015 funds available to draw. They will continue to draw these remaining FFY2015 funds through Activity #1000, and establish Accomplishment Year 2016 in both the **Activity Setup Detail** and **Activity Accomplishment** screens.

If the City receives it’s FFY2016 during the time in which they are spending their FFY2015 allocation, and wishes to begin drawing vouchers against that allocation simultaneously with the FFY2015 allocation, they will create the Projects/Activities according to Sections 2 and 3. If the same sponsor will receive both FFY2015 and FFY2016 funds for TBRA (as shown below), the Grantee would draw vouchers against Activity #1000 to draw the FFY2015 allocation, and against Activity #2000 to draw the FFY2016 allocation. The Grantee should utilize this (or a similar tracking system) to track invoice numbers, dates and amounts.

Project Name	FFY Allocation	Program Year/ Project ID (Assigned by IDIS)	Activity ID (Assigned by IDIS)	Activity Name	1 st Accomplishment Year of Activity	2 nd Accomplishment Year of Activity	3 rd Accomplishment Year of Activity	Connect to Program Year/Project ID - Activity Name/ Activity ID
2015-2018 City of Cincinnati OHH15F001 (Cin)	2015	2015/1	1000	2015-2018 OHH15F001 TBRA Cin	2015-2016 "2015"	2016-2017 "2016"	2017-2018 "2017"	2016/1 – "2016-2019 OHH16F001 TBRA Cin"/2000
2016-2019 City of Cincinnati OHH16F001 (Cin)	2016	2016/1	2000	2016-2019 OHH16F001 TBRA Cin	2016-2017 "2016"	2017-2018 "2017"	2018-2019 "2018"	2017/1 – 2017-2020 OHH17F001 TBRA Cin / 3000
2017-2020 City of Cincinnati OHH17F001 (Cin)	2017	2017/1	3000	2017-2020 OHH17F001 TBRA Cin	2017-2018 "2017"	2018-2019 "2018"	2019-2020 "2019"	

Appendix E: Setup Screens

Figure 13: Tenant Based Rental Assistance Setup Screen

Tenant-Based Rental Assistance (TBRA)

Save | Cancel | Add Another Year | Delete Program Year

* Indicates Required Field

Grantee Activity ID:	Activity Name: 2014 LIVING ROOM TBRA	Program Year/Project ID: 2014/85
IDIS Activity ID: 4599	Activity Owner: ATLANTA	Project Title: Living Room

Proposed Accomplishments

Select Year:
2014 | Select | Accomplishment for Program Year: 2014

*Budget for Tenant-Based Rental Assistance (TBRA):	1508387.00
Budget for Other Rental Assistance (RA) Activities as approved:	0.00
*Proposed Households to be served with HOPWA TBRA :	180
Proposed Households to be served with HOPWA RA :	
Proposed Households to be served with Leveraged TBRA :	
Proposed Households to be served with Leveraged RA :	

Figure 14: Facility Based Housing Subsidy Assistance Setup Screen

Facility-Based Housing Subsidy Assistance

|
 |
 |

* Indicates Required Field

Grantee Activity ID: 4598	Activity Name: 2014 LIVING ROOM FACILITY BASED HOUSING	Program Year/Project ID: 2014/85
IDIS Activity ID: 4598	Activity Owner: ATLANTA	Project Title: Living Room

Proposed Accomplishments

Select Year: 2014 Accomplishment for Program Year: 2014

*Budget:	288000.00
*Proposed Households to be served with HOPWA Facility-Based Housing Subsidy Assistance funds:	85
Proposed Households to be served with Leveraged Facility-Based Housing Subsidy Assistance Funds:	

***Total # Planned Units by Number of Bedrooms:**

Number of Bedrooms	SRO/0	1	2	3	4	5+
	85					

Subrecipient

Identify Subrecipient:

***Performance Objective:** Provide decent affordable housing
***Performance Outcome:** Affordability

***Facility Type:** Single room occupancy dwelling
If Other, specify:

***Housing Type:** Short-term shelter or Transitional supportive housing facility/unit

Is the Site Owned by a Public Entity:
 Yes No

Facility was a capital development project and placed into service this operating year: Yes No

Figure 15: Facility Based Housing Development Setup Screen

Facility-Based Housing Development

[Return to Activity](#)

* Indicates Required Field

Grantee Activity ID:	Activity Name: New Construction	Program Year/Project ID: 2012/1
IDIS Activity ID: S034	Activity Owner: ALABAMA	Project Title: AIDS Alabama, Inc. HOPWA 2012

Proposed Accomplishments

Select Year: **Accomplishment for Program Year:** 2012

*Proposed Housing Units to be developed with HOPWA funds:	<input type="text" value="3"/>
Proposed Leveraged Housing Units to be developed with Leveraged Funds:	<input type="text"/>
*Budget:	<input type="text" value="100.00"/>

***Total # Planned Units by Number of Bedrooms:**

Number of Bedrooms	SRO/0	1	2	3	4	5+
	<input type="text" value="3"/>	<input type="text"/>				

Subrecipient

Identify Subrecipient:

***Performance Objective:** ***Performance Outcome:**

***Facility Type:** **If Other, specify:**

***Housing Type:**

Is the Site Owned by a Public Entity:
 Yes No

***Type of Development:**

Figure 16: Short Term Rent, Mortgage and Utility Payments Setup Screen

Short Term Rent, Mortgage and Utility Payments (STRMU)

Save | Cancel | Add Another Year | Delete Program Year

* Indicates Required Field

Grantee Activity ID:	Activity Name: 2014 LIVING ROOM STRMU	Program Year/Project ID: 2014/85
IDIS Activity ID: 4600	Activity Owner: ATLANTA	Project Title: Living Room

Proposed Accomplishments

Select Year: 2014 Accomplishment for Program Year: 2014

*Budget:	240000.00
*Proposed Households to be served with HOPWA Short Term Rent, Mortgage and Utility Payments (STRMU) funds:	175
Proposed Households to be served with Leveraged Short Term Rent, Mortgage and Utility Payments (STRMU) Funds:	

Figure 17: Permanent Housing Placement Setup Screen

Permanent Housing Placement

Save | Cancel | Add Another Year | Delete Program Year

* Indicates Required Field

Grantee Activity ID:	Activity Name: 2014 LIVING ROOM PERMANENT HOUSE PLACEMENT	Program Year/Project ID: 2014/85
IDIS Activity ID: 4603	Activity Owner: ATLANTA	Project Title: Living Room

Proposed Accomplishments

Select Year: 2014 Accomplishment for Program Year: 2014

*Budget:	120000.00
*Proposed Households to be served with HOPWA Permanent Housing Placement funds:	150
Proposed Households to be served with Leveraged Permanent Housing Placement Funds:	

Figure 18: Supportive Services Setup Screen

Supportive Services

Save | Cancel | Add Another Year | Delete Program Year

* Indicates Required Field

Grantee Activity ID:	Activity Name: 2014 LIVING ROOM SUPPORTIVE SERVICES	Program Year/Project ID: 2014/85
IDIS Activity ID: 4602	Activity Owner: ATLANTA	Project Title: Living Room

Proposed Accomplishments

Select Year: 2014 Accomplishment for Program Year: 2014

*Budget:	1347068.00
*Proposed Households to be served with HOPWA Supportive Services:	1500

Figure 19: Housing Information Services Setup Screen

Edit HOPWA Setup Detail

Housing Information Services

Save | Cancel | Add Another Year | Delete Program Year

* Indicates Required Field

Grantee Activity ID:	Activity Name: Housing Information 2014-2016	Program Year/Project ID: 2014/5
IDIS Activity ID: 5482	Activity Owner: ALABAMA	Project Title: AIDS Alabama HOPWA Entitlement Grant 2014

Proposed Accomplishments

Select Year: 2014 Accomplishment for Program Year: 2014

*Budget:	15000.00
*Proposed Households to be served with HOPWA Housing Information Services:	100

Figure 20: Resource Identification Setup Screen

Resource Identification

Save | Cancel | Add Another Year | Delete Program Year

* Indicates Required Field

Grantee Activity ID:	Activity Name: 2014 GRANTEE RESOURCE IDENTIFICATION	Program Year/Project ID: 2014/88
IDIS Activity ID: 4610	Activity Owner: ATLANTA	Project Title: Resource Identification (Grantee)

Proposed Accomplishments

Select Year: 2014 | Select | Accomplishment for Program Year: 2014

*Budget:	85000.00
-----------------	----------

Figure 21: Stewardship Setup

Stewardship

Save | Cancel | Add Another Year

* Indicates Required Field

Grantee Activity ID:	Activity Name: stewardship	Program Year/Project ID: 2014/5
IDIS Activity ID: 5632	Activity Owner: ALABAMA	Project Title: AIDS Alabama HOPWA Entitlement Grant 2014

Proposed Accomplishments

*Accomplishment Year:

*Proposed Stewardship Units developed with HOPWA Funds to be kept in service during the operating year:	<input type="text"/>
Goal Amount of Leveraged Funds to be used during the operating year:	<input type="text"/>

***Total # Planned Units by Number of Bedrooms**

Number of Bedrooms	SRO/0	1	2	3	4	5+
	<input type="text"/>					

***Performance Objective:** Provide decent affordable housing | ***Performance Outcome:** Affordability

***Facility Type:** Select | **If Other, specify:**

***Housing Type:** Select

Type of Development: Select

Date Stewardship Starts: (mm/dd/yyyy) | **Specify year of stewardship:** Select

Date Stewardship Ends: (mm/dd/yyyy) | **Date Facility Began Operations :** (mm/dd/yyyy)

Figure 22: Administration Setup Screen

Administration

| | |

* Indicates Required Field

Grantee Activity ID:	Activity Name: 2014 NARNIA HOUSING PROGRAM ADMINISTRATION	Program Year/Project ID: 2014/87
IDIS Activity ID: 4608	Activity Owner: ATLANTA	Project Title: Narnia Housing

Proposed Accomplishments

Select Year:
2014 **Accomplishment for Program Year:** 2014

*Budget:	10302.00
-----------------	----------

Appendix F: Funding Screens

Figure 23: Activity Funding - Search Activities

Activity Funding

Search for Activities to Fund

Search Criteria		
Program: All ▾	IDIS Project ID: <input type="text"/>	Activity Status: Select ▾
Activity Name: <input type="text"/>	IDIS Activity ID: <input type="text"/>	*Activity Owner: ALABAMA ▾
Program Year: All ▾	Grantee/PJ Activity ID: <input type="text"/>	
<input type="button" value="Search"/> <input type="button" value="Reset"/>		

Figure 24: Activity Funding - Search Results

Activity Funding

Search for Activities to Fund

Search Criteria		
Program: HOPWA ▾	IDIS Project ID: <input type="text"/>	Activity Status: Open ▾
Activity Name: <input type="text"/>	IDIS Activity ID: <input type="text"/>	*Activity Owner: ATLANTA, GA ▾
Program Year: 2014 ▾	Grantee/PJ Activity ID: <input type="text"/>	
<input type="button" value="Search"/> <input type="button" value="Reset"/>		

Results Page 1 of 4

Activity Name	Program Year/ IDIS Project ID	IDIS Activity ID	Grantee/PJ Activity ID	Activity Status	Activity Owner	Action
2014 AID ATLANTA FACILITY	2014/80	4683		Open	ATLANTA, GA	Add-Edit

Figure 25: Activity Funding - Edit Activity Funding - FORMULA

Activity Funding

Edit Activity Funding

[Return to Search for Activities to Fund](#)

***Indicates Required Field**

Activity Owner: ATLANTA, GA **Program Year/Project:** 2014/80

IDIS Activity ID: 4683 **Total Funded:** \$0.00

Activity Name: 2014 AID ATLANTA FACILITY **Total Drawn:** \$0.00

Funding Sources

Recipient Name: **Program:** **Fund Type:**

|

Available Funds

Recipient Name	Program	Fund Type	Source Name	Source Type	Available for Funding	Funded Amount	Drawn Amount	Action
ATLANTA, GA	HOPWA	EN	HUD	HH			\$0.00	Add-Edit View

Figure 26: Activity Funding - Edit Activity Funding - COMPETITIVE

***Indicates Required Field**

Activity Owner: AIDS FOUNDATION OF CHICAGO, IL **Program Year/Project:** 2015/5

IDIS Activity ID: 51 **Total Funded:** \$0.00

Activity Name: 2015-2018 HOW TBRA **Total Drawn:** \$0.00

Funding Sources

Recipient Name: **Program:** **Fund Type:**

|

Available Funds

Recipient Name	Program	Fund Type	Source Name	Source Type	Available for Funding	Funded Amount	Drawn Amount	Action
AIDS FOUNDATION OF CHICAGO, IL	HOPWA-C	CP	HUD	ILH140015 (06)	\$0.00			Add-Edit View

Figure 27: Activity Funding - Add-Edit Funding Line Item - FORMULA

Activity Funding

Add-Edit Funding Line Item

Return to Add-Edit Funding | Save | Cancel

Activity Owner: ATLANTA, GA	Program Year/Project: 2014/80
IDIS Activity ID: 4683	Total Funded:
Activity Name: 2014 AID ATLANTA FACILITY	Total Drawn: \$0.00

Funding Source Pre-2015

Program	Grant Year (tip)	Fund Type	Source Name	Source Type	Recipient Name	Available for Funding	Funded Amount	Drawn Amount
HOPWA	Pre-2015	EN	HUD	HH	ATLANTA, GA			\$0.00

Current Funding for This Source

Grant Year (tip)	Funded Amount	Drawn Amount
2014	\$	\$0.00
Add Grant Year		

Figure 28: Activity Funding - Add-Edit Funding Line Item - COMPETITIVE

Activity Owner: AIDS FOUNDATION OF CHICAGO, IL	Program Year/Project: 2015/5
IDIS Activity ID: 51	Total Funded:
Activity Name: 2015-2018 HOW TBRA	Total Drawn:

Funding Source

Program	Fund Type	Source Name	Source Type	Recipient Name	Available for Funding	Funded Amount	Drawn Amount
HOPWA-C	CP	HUD	ILH140015 (06)	AIDS FOUNDATION OF CHICAGO, IL	\$0.00		

Current Funding for This Source

Grant Year (tip)	Funded Amount	Drawn Amount
2015	\$	
Add Grant Year		

Appendix G: Voucher Creation Screens

Figure 29: Create Voucher – (Select Activities - 1 of 4)

Create Voucher - Page 1 of 4 (Select Activities)

*** Indicates Required Field**

***Voucher Created For:** (tip) ATLANTA, GA **Requested LOCCS Submission Date:** (tip) 
(mm/dd/yyyy)

Activity Owner: (tip) ATLANTA, GA

***IDIS Activity ID**

|

Figure 30: Create Voucher/Search for Activities

Drawdown

Search for Activities

|

Search Criteria

Program: HOPWA
Activity Name:
Program Year: Select

IDIS Project ID:
IDIS Activity ID: 5483
Grantee/PJ Activity ID:

Status: Open
Activity Owner: ALABAMA

| |

Results Page 1 of 1 (1 activities found)

Activity Name	Program Year/ IDIS Project ID	IDIS Actv ID	Grantee/PJ Activity ID	Status	Activity Owner	Select
Sponsor Administration 2014-2016	2014/5	5483		Open		<input checked="" type="checkbox"/>

|

Figure 31: Create Voucher (Drawdown Amounts - 2 of 4)

Drawdown

Create Voucher - Page 2 of 4 (Drawdown Amounts)

Return to Select Activities | Confirm Voucher | Cancel Voucher

Activity 1 of 1

IDIS Activity ID: 5483 **Activity Name:** Sponsor Administration 2014-2016

Voucher Created For: ALABAMA **Grantee/PJ Activity ID:**

Activity Owner: ALABAMA

Available Drawdown Amounts for This Activity

Recipient Name	Program	Grant Year	Fund Type	Source Name	Source Type	Prior Program Year	Funded Amount	Available to Draw	Drawdown Amount
ALABAMA	HOPWA	Pre-2015	EN	HUD	HS	N/A	\$102,648.00	\$31,353.36	\$ <input type="text" value="0"/>

Confirm Voucher | Previous Activity | Next Activity

Progress by Activity ID

Entered:
 Not Entered: 5483 (#1)
 Invalid:

Figure 32: Create Voucher (Confirmation - 3 of 4)

Drawdown

Create Voucher - Page 3 of 4 (Confirmation)

- Click "Generate Voucher" to complete voucher creation

Generate Voucher | Cancel Voucher

Voucher Created For: ALABAMA **Requested LOCCS Submission Date:** 
(mm/dd/yyyy)

Activity Owner: ALABAMA

Voucher Line Items

Line Item #	IDIS Actv ID	Activity Name	Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount
1	5483	Sponsor Administration 2014-2016	HOPWA	2014	EN	HUD	HS	ALABAMA	N/A	\$500.00
Total										\$500.00

Generate Voucher | Cancel Voucher

Figure 33: Create Voucher (View Voucher - 4 of 4)

Drawdown

Create Voucher - Page 4 of 4 (View)

- Voucher created successfully

[Return to Create Voucher](#)

Voucher Created For: ALABAMA	IDIS Voucher #: 5814497
Activity Owner: ALABAMA	Created By: C58118
Requested LOCCS Submission Date:	Creation Date: 06/07/2015

Voucher Details

Line Item #	IDIS Actv ID	Activity Name	Program	Grant Year	Grant #	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount
1	5483	Sponsor Administration 2014-2016	HOPWA	2014	ALH14F999	EN	HUD	HS	ALABAMA	N/A	\$500.00
Total											\$500.00

[Return to Create Voucher](#)

Figure 34: Approve Vouchers - Search for Vouchers

Drawdown

Search Vouchers For Approval

Search Criteria

IDIS Voucher #: <input type="text"/>	IDIS Activity ID: <input type="text"/>
Earliest Creation Date: <input type="text"/> <small>(mm/dd/yyyy)</small>	Line Item Status: Open

|

Figure 35: Approve Voucher - Results

Search Vouchers For Approval

Search Criteria		
IDIS Voucher #:	IDIS Activity ID:	Activity Owner: ALABAMA
Earliest Creation Date: Line Item Status: Open		
(mm/dd/yyyy)		
<input type="button" value="Search"/> <input type="button" value="Reset"/>		

Results Page 1 of 1 (1 voucher line items found)

IDIS Voucher #	Line Item #	Creation Date	IDIS Actv ID	Grant Number	Activity Name	Line Item Status	Drawdown Amount	Action
5814497	1	06/07/2015	5483	ALH14F999	Sponsor Administration 2014-2016	Open	\$500.00	Maintain-Approve View

Figure 36: Approve Voucher Line Item Details

Maintain and Approve Voucher

[Return to Search Vouchers](#)

Voucher Created For: ALABAMA	IDIS Voucher #: 5814497
Activity Owner: ALABAMA	Created By: C58118
	Creation Date: 06/07/2015

Voucher Details

Line Item #	IDIS Actv ID	Activity Name	Program	Grant Year	Grant #	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount	Line Item Status	Submission Date	Action
1	5483	Sponsor Administration 2014-2016	HOPWA	2014	ALH14F999	EN	HUD	HS	ALABAMA	N/A	\$500.00	Open	06/07/2015	Approve Revise Cancel View

Figure 37: Confirm Voucher Line Item Approval

[Approve This Voucher Line Item](#) | [Return to Maintain and Approve Voucher](#)

Voucher Created For: TEXAS	IDIS Voucher # / Line Item #: 5497883/1	Grant #: TXH11F999	Transaction Type: Receivable
Activity Owner: TEXAS	Created By: C12196	Approved By:	Pay To: TEXAS
	Creation Date: 11/15/2012	Approval Date:	

IDIS Information

IDIS Status: Open
Batch #:
Batch Date:
LOCCS Control #:
LOCCS Status: Blank

Voucher Update

Voucher Updated By: C12196
Date Updated: 11/15/2012

LOCCS Confirmation Information

Confirm Batch #:
Confirm Batch Date:
Confirmation Code:
Pay Method:
Payment Date:
Schedule #:
Reschedule:
Effective Date:

Line Item

IDIS Actv ID	Activity Name	Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount	Line Item Status	Submission Date
34065	Lubbock-PASO TBRA	HOPWA	2011	EN	HUD	HS	TEXAS	N/A	Receivable (\$1,009.45)	Open	

[Approve This Voucher Line Item](#) | [Return to Maintain and Approve Voucher](#)

Figure 38: Revise Vouchers - Search Vouchers

Drawdown

Search Vouchers

Search Criteria
 *Indicates Required Field

IDIS Voucher #:
IDIS Activity ID:
Line Item Status:

Grant #:
Earliest Creation Date: (mm/dd/yyyy)
 ***Activity Owner:**

|

Figure 39: Revise Vouchers - Search Results

Search Vouchers

- The status of the line items may have changed. To view the latest status, click on "Search"

Search Criteria
 *Indicates Required Field

IDIS Voucher #:
IDIS Activity ID:
Line Item Status:

Grant #:
Earliest Creation Date: (mm/dd/yyyy)
 ***Activity Owner:**

|

Results Page 1 of 1 (1 voucher line items found)

IDIS Voucher #	Line Item #	Creation Date	IDIS Actv ID	Grant Number	Activity Name	Line Item Status	Drawdown Amount	Action
5814497	1	06/07/2015	5483	ALH14F999	Sponsor Administration 2014-2016	Open	\$500.00	Maintain-Approve View

Figure 40: Revise Vouchers: Maintain/Approve

Maintain and Approve Voucher

[Return to Search Vouchers](#)

Voucher Created For: ALABAMA
 IDIS Voucher #: 5814497

Activity Owner: ALABAMA
 Created By: C58118

Creation Date: 06/07/2015

Voucher Details

Line Item #	IDIS Actv ID	Activity Name	Program	Grant Year	Grant #	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount	Line Item Status	Submission Date	Action
1	5483	Sponsor Administration 2014-2016	HOPWA	2014	ALH14F999	EN	HUD	HS	ALABAMA	N/A	\$500.00	Open	06/07/2015	Approve Revise Cancel View

Figure 41: Revise Voucher Line Item

Drawdown

Revise Voucher Line Item

[Save](#) | [Return to Maintain and Approve Voucher](#)

Voucher Created For: ALABAMA	IDIS Voucher # / Line Item #: 5814497/1	Grant #: ALH14F999	Transaction Type: Payment
Activity Owner: ALABAMA	Created By: C58118	Approved By:	Pay To: ALABAMA
	Creation Date: 06/07/2015	Approval Date:	

IDIS Information IDIS Status: Open Batch #: Batch Date: LOCCS Control #: LOCCS Status: Blank Voucher Update Voucher Updated By: C58118 Date Updated: 06/07/2015	LOCCS Confirmation Information Confirm Batch #: Confirm Batch Date: Confirmation Code: Pay Method: Payment Date: Schedule #: Reschedule: Effective Date:
---	---

IDIS Actv ID	Activity Name	Program	Grant Year	Fund Type	Source Name	Source Type	Recipient Name	Prior Program Year	Drawdown Amount	Line Item Status	Submission Date <small>(mm/dd/yyyy)</small>
5483	Sponsor Administration 2014-2016	HOPWA	2014	EN	HUD	HS	ALABAMA	N/A	\$500.00	Open	06/07/2015

Revise Funds to Another Activity

IDIS Actv ID	Amount
<input type="text"/>	\$ <input type="text"/>

Required Justification*:

Appendix H: Accomplishment Screens

Figure 42: TBRA Accomplishment Screen

Accomplishments

*Accomplishment Year:

Final Data for Annual Report:

Yes No

Accomplishment Narrative: (Maximum 4000 characters)

Narrative not required.

Total Number of Households that received HOPWA Tenant-Based Rental Assistance:	<input type="text"/>
Total Number of Households that received HOPWA Other Rental Assistance Programs:	Not required.
Of the households served with HOPWA-funded TBRA or RA, how many also received HOPWA-funded Case Management services from the project sponsor during the operating year?	
Total number of households served with Leveraged Funds for TBRA:	
Total number of households served with Leveraged Funds for Other Rental Assistance (RA):	

Performance Outcomes

Number of Households that Continued Receiving TBRA into the Next Operating Year: Not required.

For each destination type, capture number exiting the program

Emergency Shelter:	Not required.
Temporary Housing:	
Private Housing:	
Other HOPWA:	
Other Subsidy:	
Institution:	
Jail/Prison:	
Disconnected:	
Death/Life Event:	
Total:	

Figure 43: Facility Based Housing Accomplishment Screen

Accomplishments

*Accomplishment Year:

Final Data for Annual Report:

Yes No

Accomplishment Narrative: (Maximum 4000 characters)

Narrative not required.

*Households Served with HOPWA Funds:

Of the total number of households served with HOPWA-funded Facility-based Housing Subsidy Assistance, how many households also received HOPWA-funded Case Management services from the Project Sponsor during the operating year?

Households Served with leveraged Funds:

Not required.

*Total # Actual Units by Number of Bedrooms: ⁱ

Number of Bedrooms	SRO/0	1	2	3	4	5+

Not required.

Households and Expenditures:

	# of households	HOPWA funds Expended
Lease:		
Operating costs:		
Project-Based Rental assistance:		
Other (Only if HUD-Approved): <input type="text"/>		

This chart should be blank.

Total number of households whose tenure exceeded 24 months:

For each destination type, capture number exiting the program

Performance Outcomes

Emergency Shelter:	
Temporary Housing:	
Private Housing:	
Other HOPWA:	
Other Subsidy:	
Institution:	
Jail/Prison:	
Disconnected:	
Death/Life Event:	
Total Number of Households that Continued Receiving Facility Based Housing Subsidy Assistance into the N	
Total:	

This chart should be blank.

Lead Paint

*Applicable Lead Paint Requirement:

- Housing constructed before 1978
 Exempt: housing constructed 1978 or later
 Otherwise exempt ⁱ

*Lead Hazard Remediation Actions:

- Risk Assessment (24 CFR 35.930 (c) and (d)) ⁱ
 Visual Assessment (24 CFR 35.1015)
 Paint Stabilization (24 CFR 35.1015)
 Interim Controls or Standard Practices (24 CFR 35.930(c)) ⁱ
 Ongoing lead-based paint maintenance and Re-evaluation (24 CFR 35.715 (c)) ⁱ

Figure 44: Facility Based Housing Development Accomplishment Screen

Accomplishments			
*Accomplishment Year: <input type="text"/>			
Final Data for Annual Report:			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
Accomplishment Narrative: (Maximum 4000 characters)			
Narrative not required.			
*Units developed with HOPWA Funds:	<input type="text"/>		
Units developed with Leveraged Funds:	<input type="text"/>		
Total # of units in facility: <input type="text"/>			
*Total # Actual Units by Number of Bedrooms: ⁱ			
Number of Bedrooms	SRO/0 1 2 3 4 5+		
	Not required.		
Site Expenditures:			
	HOPWA Funds Expended (if applicable) Non-HOPWA funds Expended (if applicable)		
Acquisition:	This chart should be blank.		
Rehabilitation/conversion/repair:			
Lease:			
New construction:			
Other (Only if HUD-Approved):			
Total:			
Milestones:			
Purchase/lease of property	This chart should be blank.		
Construction/Rehab Started			
Construction/Rehab Completed			
Residents Began to Occupy			
Supportive Services Started			
Is waiting list maintained for the facility? <input type="radio"/> Yes <input checked="" type="radio"/> No			
If yes, number of participants on the list at end of operating year: <input type="text"/>			
Was facility placed into service during the operating year? <input type="radio"/> Yes <input checked="" type="radio"/> No			
Total # of units placed into service during operating year: <input type="text"/>			
Performance Outcomes:			
	Rental units constructed (new) and/or aquired with or without rehab	Rental Units Rehabbed	Homeownership units assisted (if approved)
Number Energy-Star Compliant:	This chart should be blank.		
Number 504 Accessible:			
Number Designated to Assist the Homeless:			
Number Designated for the Chronically Homeless:			

Figure 45: Short Term Rent, Mortgage and Utility Payments Accomplishment Screen

Accomplishments
 *Accomplishment Year:

Final Data for Annual Report:
 Yes No

Accomplishment Narrative: (Maximum 4000 characters)
 Narrative not required.

*Households assisted with HOPWA Funds:
 Of the total number of households served with HOPWA Funded STRMU, how many households also received HOPWA funded Case Management services from the project sponsor during the operating year?
 Households assisted with Leveraged Funds:
 Not required.

STRMU Activity Breakdown (with Site Expenditures)

	# of households	HOPWA funds expended
Total Short-term mortgage, rent and/or utility (STRMU) assistance:	This chart should be blank.	
Direct program delivery costs (e.g., program operations staff time):		
Of total assisted, the number who received assistance with mortgage costs ONLY:		
Of total assisted, the number who received assistance with mortgage and utility costs:		
Of total assisted, the number who received assistance with rental costs ONLY:		
Of total assisted, the number who received assistance with rental and utility costs:		
Of total assisted, the number who received assistance with utility costs ONLY:		

Client Outcomes (Housing Status)

	# of households
Maintain Private Housing without subsidy:	This chart should be blank.
Other Private Housing without subsidy:	
Other HOPWA Housing Subsidy Assistance:	
Other Housing subsidy (PH):	
Institution:	
STRMU is needed to maintain current housing arrangements:	
Transitional/Short-term:	
Temporary/Non-Permanent Housing Arrangement:	
Emergency Shelter/Street:	
Jail/Prison:	
Disconnected:	
Death:	
Total:	

of households that received HOPWA assistance this year and two prior years:
 # of households that received HOPWA assistance this year and prior year:
 This chart should be blank.

Figure 46: Permanent Housing Placement Accomplishment Screen

Accomplishments

*Accomplishment Year:

Final Data for Annual Report:

Yes No

Accomplishment Narrative: (Maximum 4000 characters)

Narrative not required.

*Households served with HOPWA PHP funds:	<input type="text"/>
Of the total number of households served with HOPWA funded permanent housing placement, how many households also received HOPWA funded Case Management:	Not required.
Households served with Leveraged PHP Funds:	

Figure 47: Supportive Services Accomplishment Screen

Accomplishments

*Accomplishment Year:

Final Data for Annual Report:

Yes No

Accomplishment Narrative: (Maximum 4000 characters)

Narrative not required.

List of Supportive Services

	# households	HOPWA Expenditures
Adult Day Care and Personal Assistance:	This chart should be blank.	
Alcohol and Drug Abuse Services:		
Case Management:		
Child Care and Other Child Services:		
Education:		
Employment Assistance and Training:		
Health/Medical/Intensive Care Services, if Approved:		
Legal Services:		
Life Skills Management (Outside of Case Management):		
Meals/Nutritional Services:		
Mental Health services:		
Outreach:		
Transportation:		
Other (Only if HUD-Approved):		
Adjustment to eliminate duplication:		
Total:		

Of those households served with HOPWA-funded Case Management, how many households also received HOPWA-funded Housing Subsidy Assistance (TBRA, STRMU, PHP, Facility-based housing Subsidy Assistance, Master Leasing) from the project sponsor during the operating year?

Figure 48: Housing Information Services Accomplishment Screen

Accomplishments

*Accomplishment Year:

Final Data for Annual Report:
 Yes No

Accomplishment Narrative: (Maximum 4000 characters)

Narrative not required.

*Households served with HOPWA funded Housing Information Services:

Total Funds Drawn to Date:
\$0.00

Total Funds Spent during the Accomplishment Year:

Figure 49: Resource Identification Accomplishment Screen

Accomplishments

*Accomplishment Year:

Final Data for Annual Report:
 Yes No

Accomplishment Narrative: (Maximum 4000 characters)

Narrative not required.

Total Funds Drawn to Date:
\$0.00

Total Funds Spent during the Accomplishment Year:

Figure 50: Stewardship Accomplishment Screen

Add HOPWA Accomplishment

Stewardship

Save | Cancel

* Indicates Required Field

Grantee Activity ID:	Activity Name: test steweead	Program Year/Project ID: 2015/10
IDIS Activity ID: 13290	Activity Owner: BIRMINGHAM	Project Title: Housing Opportunities for Persons with AIDS (HOPWA) TEST TEST TEST
Accomplishments		
* Accomplishment Year: <input type="text" value="2015"/>		

Final Data for Annual Report:

Yes No

Accomplishment Narrative: (Maximum 4000 characters)

Narrative not required.

Number of actual units in stewardship during the operating year:

Amount of leveraging used to support units during the operating year:

Not required.

***Total # Actual Units by Number of Bedrooms:** ⓘ

Number of Bedrooms	SRO/0	1	2	3	4	5+
	<input type="text"/>					

Authorized official of the organization that operates the facility	Contact at grantee agency who can answer questions about the report
First Name: <input type="text"/> Mid Init: <input type="text"/> Last Name: <input type="text"/> Title: <input type="text"/> Phone: <input type="text"/> <input type="text"/> Email: <input type="text"/>	First Name: <input type="text"/> Mid Init: <input type="text"/> Last Name: <input type="text"/> Title: <input type="text"/> Phone: <input type="text"/> <input type="text"/> Email: <input type="text"/>

Figure 51: Administration Accomplishment Screen

Accomplishments

***Accomplishment Year:**

Final Data for Annual Report:
 Yes No

Accomplishment Narrative: (Maximum 4000 characters)

Narrative not required.

Total Funds Drawn to Date: \$0.00 **Total Funds Spent during the Accomplishment Year:**
