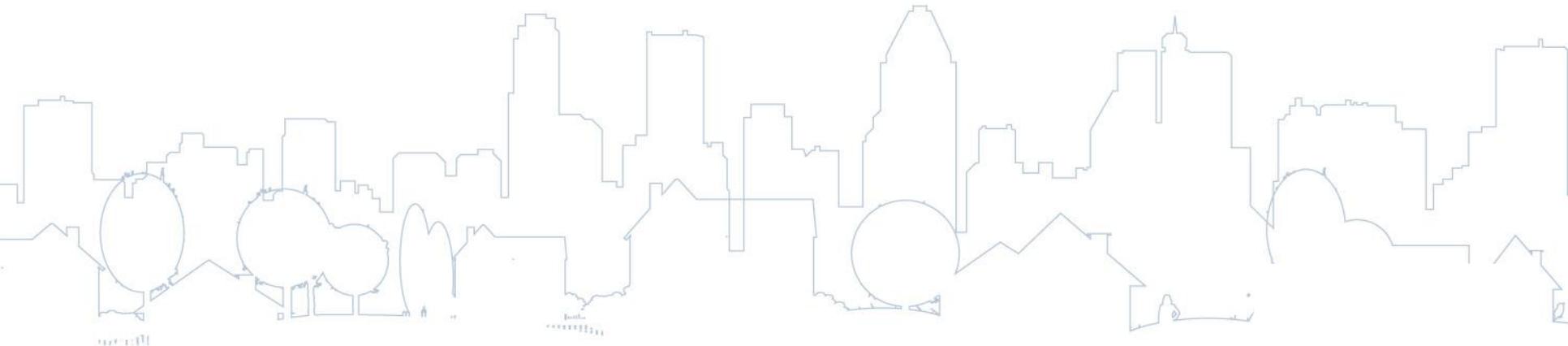




# eCon Planning Suite: Preparing a Standalone Annual Action Plan in IDIS Online



# Webinar Agenda

1. Background – eCon Planning Suite
2. Consolidated Plan and Annual Action Plan in IDIS Submission Requirement Timeline
3. Demonstration –
  - a. Getting Started: Setting up a Standalone Annual Action Plan
  - b. Features of the Annual Action Plan Template
  - c. Preparing for submission
4. Key Resources
5. Questions



# eCon Planning Suite

*Support need-driven, place-based planning, decision-making and public participation through expanded, transparent data and tools.*

## Expanded Planning Data

- Pre-populated data that speaks to all grant fund uses
- Publically available

## CPD Maps Data Mapping Tool

- Makes data easier to understand and manage
- User-friendly for grantees and the public
- Supports needs- and place-based investment

## Electronic Submission Template

- Submission template that grantees can prepare themselves
- Greater efficiency for grantees and HUD
- Incorporated into grant and reporting system
- Connects goals to activities and outcomes



# A New Online Tool: The Consolidated Planning Template



**Integrates the components of the grant management cycle into one cohesive planning framework within IDIS**

- **Incorporates data assessing need and market conditions**
- **Connects Goals to investments to outcome reporting**



# Submission Requirement Timeline

## Consolidated Plan template

- Mandatory for Con Plans submitted on or after November 15, 2012

CPD Notice describing new requirement at:

<http://portal.hud.gov/huddoc/12-09cpdn.pdf>

## Action Plan template

- Optional until Con Plan submitted in IDIS
- Stand-alone Action Plan can be submitted without submitting a full Con Plan to HUD
- *NOTE: IDIS cannot be used for the CAPER until an Annual Action Plan has been submitted in the system.*



# Standalone AAP in IDIS Demonstration

## Getting Started: Standalone Annual Action Plan Template in IDIS Online

*Adding a Plan  
Menu of Screens*

**\* Consolidated Plan in IDIS Desk Guide – Page 179**

**NOTE: We have identified an error in these instructions, but it will be corrected soon**



# Standalone AAP in IDIS Demonstration

## Features of the Template

*Entering Information About an Existing Consolidated Plan*

*Annual Goals*

*Resources*

*Annual Goals*

*Project Set-up Screens*

**\* Consolidated Plan in IDIS Desk Guide – Page 179**



# Standalone AAP in IDIS Demonstration

## Preparing a Plan for Submission

*Quality Checks*

*Downloading a Word Version*

*Certifications*

*Submitting to HUD*

**\* Consolidated Plan in IDIS Desk Guide – Page 177**

**NOTE: These instructions are the same as the Consolidated Plan**



# Summary of Key Resources

- *Website for the Consolidated Plan Template in IDIS*  
[http://www.hud.gov/offices/cpd/about/conplan/cp\\_idis.cfm](http://www.hud.gov/offices/cpd/about/conplan/cp_idis.cfm)
- *Desk Guide for Using IDIS to Prepare the Consolidated Plan, Annual Action Plan, and CAPER/PER*  
[http://www.hud.gov/offices/cpd/about/conplan/pdf/conplan\\_manual.pdf](http://www.hud.gov/offices/cpd/about/conplan/pdf/conplan_manual.pdf)
- *Form to request IDIS access for Grantee Staff*  
<http://www.hud.gov/offices/cpd/systems/idis/idis.cfm>
- *Con Plan email address: [conplan.mailbox@hud.gov](mailto:conplan.mailbox@hud.gov)*
- *Information on future webinars will be posted on the Con Plan Training and TA page:*  
[http://www.hud.gov/offices/cpd/about/conplan/cp\\_training\\_ta.cfm](http://www.hud.gov/offices/cpd/about/conplan/cp_training_ta.cfm)

