



5.2 Sample Plans and Guidance Documents

| Sample plans | |
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| <u>Homeless Evacuation/Sheltering Plan: An operating procedure for Pinellas County</u> | Pinellas County, Florida developed a plan for evacuating and sheltering homeless people during a hurricane. It involves several community partners. |
| <u>Disaster/Emergency Plan Design for those with Functional and Access Needs: Homeless Populations by Coalition For The Homeless Houston/Harris County</u> | This plan provides an overview of important issues to consider when planning for the needs of homeless people during disasters and is in support of and ancillary to the City of Houston Emergency Plan and the Harris County Basic Disaster Plan. |
| <u>City of Seattle Comprehensive Emergency Management Plan</u> | Seattle set up a shelter task force that developed a comprehensive emergency management plan. The plan outlines specific roles and responsibilities for each agency and nonprofit involved and includes actions for preparedness and response. |
| Resources to inform your plan | |
| <u>Disaster Planning for People Experiencing Homelessness</u> by National Health Care for the Homeless Council | A strong resource for understanding the big picture. This article describes key issues facing people experiencing homelessness, provides vignettes of successful initiatives in communities, and lists broad strategies for communication, transportation and evacuation, sheltering, and health status. |
| <u>Send Red Not Blue: The Homeless Resident: Report and Recommendations on Working with Homeless Families and Individuals in Disaster Preparedness, Response and Recovery</u> by the Office of Special Needs Assistance Programs (SNAPS), HUD | This report provides recommendations on how to improve communication between local homeless services providers, disaster preparedness planners, and homeless residents themselves. It draws on the experience of two communities that have had frequent hurricanes and served homeless families and individuals during a disaster. |
| <u>Directory of Disaster Response and Resources</u> by the Office of Special Needs Assistance Programs, HUD | This directory supports Continuums of Care in the development of disaster preparedness plans, understanding the disaster process, enhancing capacity for disaster response and recovery, and encouraging coordination. |
| <u>Meeting the Needs of Vulnerable People in Times of Disaster: A Guide for Emergency Managers</u> by California Governor's Office of Emergency Services | This guide was developed for emergency professionals based on lessons learned from the Loma Prieta earthquake about the impact of a disaster on vulnerable populations. It defines vulnerable populations and offers a framework for emergency management that responds to their needs. |
| <u>Planting the Seeds for Recovery: Disaster and Pandemic Planning for Nonprofits</u> by the County of Los Angeles and the Emergency Network of Los Angeles. | Provides a template for nonprofit organizations to plan for continuity of operations and emergency response. It includes a risk assessment instrument and forms for inventorying hazards, assets, and operational elements. |
| Templates and resources to share with community partners | |
| <u>Agency Emergency Plan Template</u> by San Francisco Community Agencies Responding to Disasters (CARD) | A template for planning organizational preparedness for community-based organizations. Addresses how to prepare staff and volunteers, address client needs, assemble emergency preparedness kits and supplies, prepare facilities, plan evacuations, and more. |
| <u>Ready for Anything: Disaster Planning for Runaway Youth</u> by Administration for Children and Families, US Department of Health and Human Services | Step-by-step guide for shelters on how to prepare for the support of runaway youth in a disaster situation. May be useful in planning for other vulnerable populations as well. |