



2.3 Get to Know Your Stakeholders

You can use a simple survey, like the one below, to collect preliminary information and reinforce the message that this planning will be a sustained, collaborative effort. This survey can be done on paper or electronically, it can be distributed narrowly or broadly, and it can be used as preparation or follow-up to a meeting.

Name
Title
Agency
Email
Phone
What are the most pressing needs that homeless and other vulnerable people will face in the event of a disaster in our community?
What is the best way you/your agency can help this planning effort?
Help assess needs of people experiencing homelessness in the event of a disaster.
Help assess the capacity of the homeless service provider network.
Help assess the capacity of the existing disaster response system to address the needs of homeless and other vulnerable people.
Assist in data analysis.
Participate in planning meetings.
Network with other agencies to share the plan and solicit commitments for their assistance.
Other: Please describe.