

Consolidating Eligible Renewals during the FY 2018 CoC Program Competition

New for the FY 2018 CoC Program Competition, grant recipients have the option to consolidate up to four of their eligible renewal projects into one grant. In 2017, HUD placed a moratorium on the consolidation of grants; the FY 2018 application process provides an opportunity to grant recipients to again consolidate grants.

This document provides information about the following:

- [Eligibility for consolidating projects](#)
- [Project Applicants: Submitting Multiple Project Applications](#)
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- [Project Applicants: Importing Options](#)
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Eligibility for consolidating projects

To be eligible for consolidation, renewal projects must meet all three of the conditions below:

- The grant period must expire in Calendar Year (CY) 2019, as confirmed on the FY 2018 Final GIW on the [GIW Reports page](#)
- The projects must be consolidated under the same recipient
- The projects must both have the same component and project type (i.e., PH-PSH, PH-RRH, Joint TH/PH-RRH, TH, SSO, SSO-CE or HMIS)

Eligible Projects

For more information on the eligibility of renewal projects for consolidation, refer to the [FY 2018 CoC Program NOFA on the Funding Availability page](#).

Project Applicants: Submitting Multiple Project Applications

During the project application process, a grant recipient must submit **several** project applications

Project Applicants interested in submitting a consolidated application must do the following:

1. Submit a Renewal Application for each grant being consolidated, including:
 - a. Surviving grant – the grant number/PIN that will be retained in the consolidation and will have the earliest operating start date
 - b. Each Terminating grant(s) – up to 3 – the grant(s) that will be rolled into the surviving grant’s PIN, if HUD approves the consolidation through the application process

Multiple Applications

If a recipient wants to consolidate two projects (A and B), it will need to submit three applications:

- Project A: Renewal Project Application, as it currently exists
- Project B: Renewal Project Application, as it currently exists
- Project X: Renewal Project Application for the combined Project A and Project B

2. Submit a “fully consolidated” Renewal Applicant that includes all information for the surviving and terminating grant(s), such as project description, subpopulations served, budget line items (rental assistance, leasing, supportive services, etc.), and match.

Project Applicants: Declaring Intent to Consolidate Grants

In every Renewal Project Application, Project Applicants MUST complete the “Renewal Grant Consolidation Screen” and actively identify whether or not the applicant is requesting that the application is part of a renewal grant consolidation in the FY 2018 CoC Program Competition.

For each of the project applications that is part of the grant consolidation, the answer will be “Yes.” The Renewal Project Applications for the individual projects are “Individual” project applications and the combined project application is a “Fully Consolidated” project application.

Resource

Refer to the [Renewal Project Application Detailed Instructions and Navigational Guide](#) for instructions on submitting a consolidated application in e-snaps.

Project Applicants: Importing Options

Importing data for individual applications: Project Applicants may import the FY 2017 project application if it was submitted as a Renewal. You cannot import from a project application that was submitted as a New project in FY 2017.

Importing data for the application that is consolidating grants: Project Applicants may do one of the following:

- Import data from one of the renewal applications being consolidated (most likely the surviving grant). Then, manually edit the application information to include all the project information for the grant(s) being consolidated.
- Choose to NOT import data and instead complete the entire renewal application from scratch and include the project information for all of the grants being consolidated.

Collaborative Applicants: Ranking Instructions

After the Project Applicant submits all of the project applications—each individual project application for each grant being consolidated and the fully consolidated application, the Collaborative Applicant will do the following:

1. Access the CoC Priority Listing.
2. Update the Renewal Project Listing to upload all of the project applications that have been submitted by project applicants.
3. Rank each of the individual being consolidated in the CoC Priority Listing.
4. Rank the fully consolidated application.
 - The rank number given to the consolidated application MUST match the rank number of one of the individual projects. This is the only time in the Priority Listing a CoC can give a duplicative ranking number.

- When the project application appears in the Renewal Project Listing, it will appear with a “C” in front of the ranking number to indicate it is a fully consolidated application.

Resource

Refer to the [CoC Priority Listing Detailed Instructions and Navigational Guide](#) for instructions on ranking individual renewal applications being consolidated and the fully consolidated application in e-snaps.

HUD Review of the Consolidated Project Applications

After the CoC Program Competition closing date, HUD will take the following actions:

- Review the CoC Priority Listing and the Renewal Project Application that was submitted as a fully consolidated project.
- If the consolidated project and accompanying fully consolidated project application meet the NOFA requirements, HUD will:
 - Accept the application for the fully consolidated project
 - Remove the individual applications (surviving and terminating grants) from the CoC Priority Listing: Renewal Project Listing
 - Review the CoC’s request regarding the ranking position of the consolidated project application and place the consolidated project application in that ranked position in the list
- If the consolidated project and application do not meet the NOFA requirements, HUD will:
 - Reject the consolidated project application
 - Retain the ranking of the individual projects submitted as separate renewal project applications and assess them accordingly for award