Preparing for Your 2018 Housing Inventory and Point-in-Time Counts

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The HIC and the PIT Count

The Housing Inventory Count (HIC)

- A report that informs the homeless assistance community on the capacity to house persons who are homeless at local and national levels
- The HIC report must be completed and reported in HDX annually

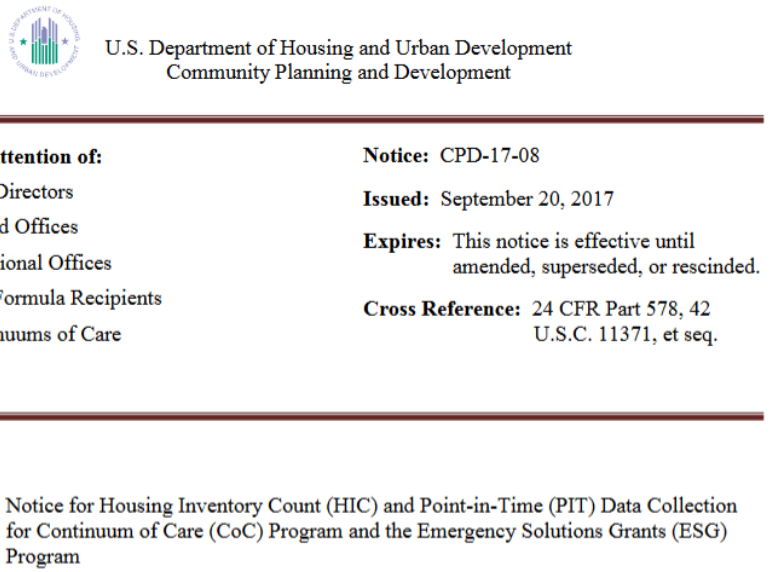
The Point-in-Time (PIT) Count

- Provides the homeless assistance community with data needed to understand the number and characteristics of persons who are homeless at one point-in-time
- CoCs are required to conduct their PIT counts during the last ten days of January 2018

2018 HIC and PIT Count Notice

[Notice CPD-17-08: 2018 HIC and PIT Data Collection for CoC and ESG Programs]

Carefully review and study to understand all the information that must be collected the last ten days in January in order to successfully complete the HIC and PIT in 2018.



U.S. Department of Housing and Urban Development
Community Planning and Development

Special Attention of:
All CPD Directors
HUD Field Offices
HUD Regional Offices
All ESG Formula Recipients
All Continuums of Care

Notice: CPD-17-08

Issued: September 20, 2017

Expires: This notice is effective until amended, superseded, or rescinded.

Cross Reference: 24 CFR Part 578, 42 U.S.C. 11371, et seq.

Subject: Notice for Housing Inventory Count (HIC) and Point-in-Time (PIT) Data Collection for Continuum of Care (CoC) Program and the Emergency Solutions Grants (ESG) Program

Lessons Learned from 2017 PIT Count

- More effort may or may not change your numbers
- Validation impacts results
- Early planning with more partners leads to greater confidence in the data
- Methodology is important

Housing Inventory Count (HIC)

What to Include in the HIC

Only projects with beds and units dedicated to serving homeless persons, meaning:

- The primary intent of project is to serve homeless persons;
- The project verifies homeless status as part of its eligibility determination;
- The actual program clients are predominantly homeless.

Beds and units in the HIC must be dedicated to serving homeless persons, or for permanent housing projects, dedicated for persons who were homeless at entry.

Changes to the HIC for 2018

1. Increased ability to generate the HIC count from HMIS based on the 2017 HMIS Data Standards.
2. Reporting GPD Projects by Component Type

Component in GPD	Project Type in the HIC
Bridge Housing	Transitional Housing
Low Demand	Safe Haven
Service Intensive Transitional Housing	Transitional Housing
Hospital to Housing	Transitional Housing
Clinical Treatment	Transitional Housing
Transition in Place	Permanent Housing - OPH

3. VA Contract Residential Services (CRS) – (*Consolidation of HCHV/EH and HCHV/RT*) record as ES and identify as VA:CRS Contract Residential Services in the Additional Federal Funding Sources field.

Changes to the HIC for 2018

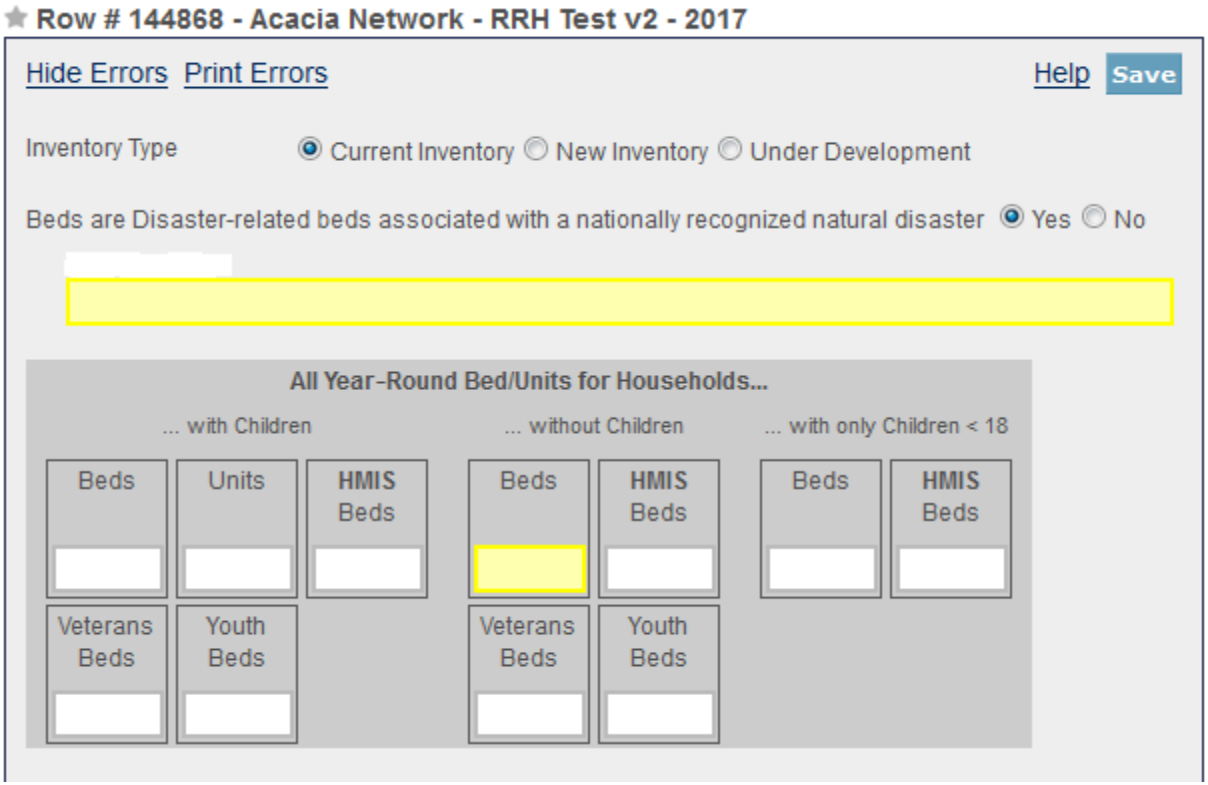
4. HUD McKinney-Vento Funded Question has been expanded to include more detail on funding sources.

Program	Funding Sources [Data Element 2.6]
Emergency Solutions Grants Program (ESG)	HUD: ESG – Emergency Shelter
	HUD: ESG – Rapid Re-Housing
Continuum of Care Program (CoC)	HUD: CoC – Safe Haven
	HUD: CoC – Transitional Housing
	HUD: CoC – Permanent Supportive Housing
	HUD: CoC – Rapid Re-Housing
	HUD: CoC – Single Room Occupancy

- S+C, SRO-Mod. Rehab., and SHP – Only select if the project still has funding and use requirements associated with this funding

Disaster Related Beds

- **Record disaster related beds as their own project. Select the Yes radio button on the inventory details page and leave a description of the disaster.**



Point-In-Time Count (PIT)

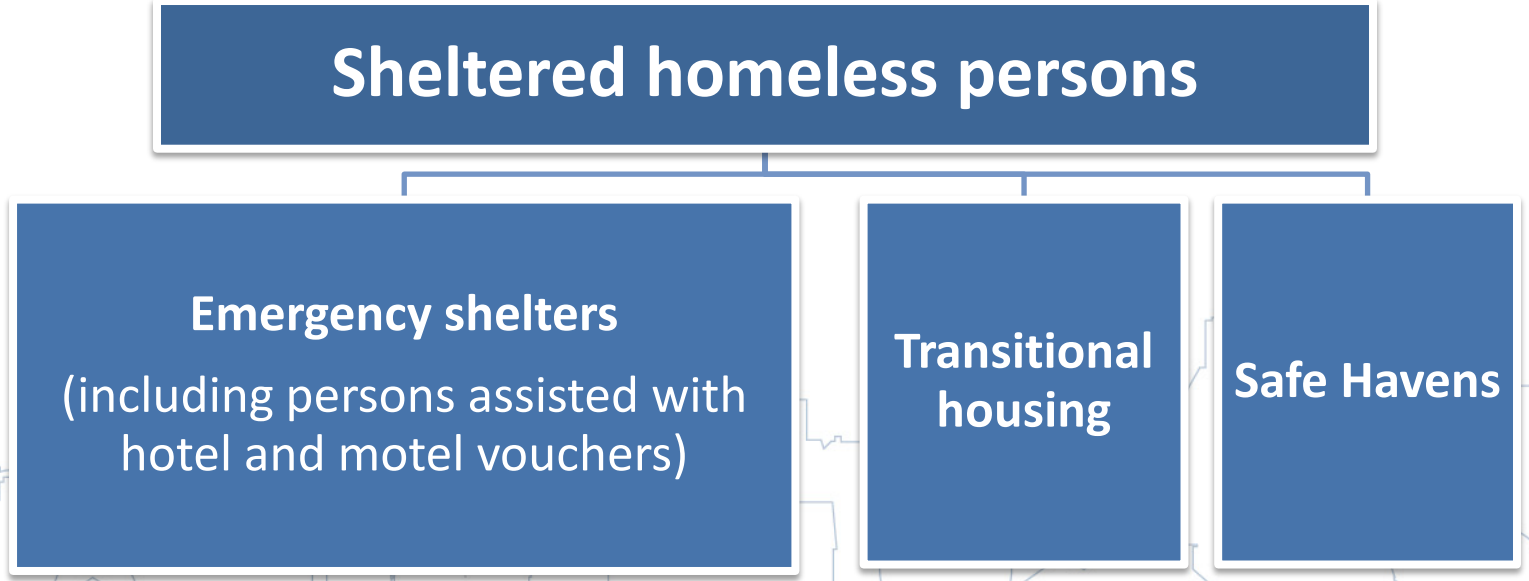
PIT Count Guidance

- CoCs required to conduct PIT counts biennially during last 10 days in January
- Counts must be conducted in compliance with HUD standards and the PIT Count Methodology Guide
- CoCs will be required to identify in HDX the methodologies used for their 2018 PIT count

CoCs are strongly encouraged to use HMIS to generate their sheltered count where possible

Sheltered PIT Count

All persons who meet the criteria at 24 CFR 578.3 of the CoC Program Interim Rule



Unsheltered PIT Count

Include all persons who meet criteria at 24 CFR 578.3 of the CoC Program Interim Rule

Unsheltered homeless persons

Primary nighttime residence is a public place not designated for or ordinarily used as a regular sleeping accommodation for human beings, including: car, park, abandoned building, bus or train station, airport, or camping ground

People to NOT Include in PIT Count

Do **not** include people residing:

- in PSH projects (including VASH) and RRHD projects
- in locations not listed on the HIC (i.e., beds/units not dedicated for homeless)
- temporarily with family or friends
- in housing they rent or own (permanent housing), including rental housing with RRH assistance
- People residing in institutions

Changes to PIT Count for 2018

- Consistent with the updated 2017 HMIS Data Dictionary, HUD changed the "Don't identify as male, female, or transgender" gender response option to "Gender Non-Conforming (i.e. not exclusively male or female)."

Gender (adults and children)	Sheltered ES	Sheltered TH	Sheltered SH	Unsheltered	Total
Female					
Male					
Transgender					
Gender Non-Conforming (i.e. not exclusively male or female)					

✓ The new gender category is intended to represent people whose gender identity is not "male, female, or transgender," and should not be used in the event that gender of a person is unknown. CoCs should use approved extrapolation techniques to ensure that the total number of persons listed under each category equal the total number of persons counted.

Changes to PIT Count for 2018

- Beginning in 2018, CoCs should report the numbers of children in parenting youth households separately for households with parenting youth under 18 and households with parenting youth who are 18 to 24.

Parenting Youth Households

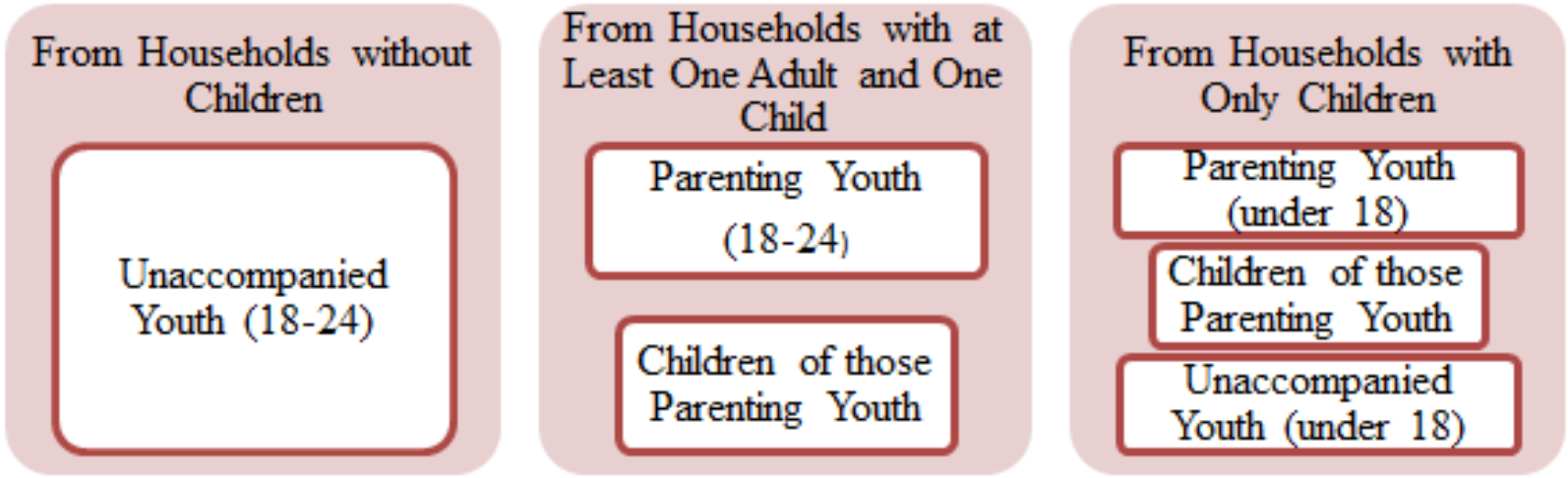
	Sheltered ES	Sheltered TH	Unsheltered	Total
Total number of parenting youth households				
Total number of persons in parenting youth households				
Total Parenting Youth				
Total Children in Parenting Youth Households				
Number of parenting youth under age 18				
Children in households with parenting youth under age 18				
Number of parenting youth age 18 to 24				
Children in households with parenting youth age 18 to 24				

Changes to PIT Count for 2018

- Data reported on survivors of domestic violence should be limited to reporting on those who are currently experiencing homelessness because they are fleeing domestic violence, dating violence, sexual assault, or stalking, as opposed to reporting on survivors who have ever experienced these circumstances.

Household Types and Youth Categories

Relationship of Household Types and Youth Categories



HIC Frequently Asked Questions

Question: How do you count RRH Projects on the HIC?

Answer - For the purpose of reporting in the HIC, CoCs should count RRH beds/units based on the actual number of current project participants who are:

1) Actively enrolled in the project on the night of the inventory count, *including persons who are only receiving supportive services* in the RRH project; and
2) Are in permanent housing on the night of the inventory count *[4.17 Residential Move-In Date could be used to identify RRH participants who have moved into permanent housing].*
3) RRH projects that do not have any participants in permanent housing on the night of the inventory count *(e.g., all participants are still in emergency shelter)* should report zero (0) beds and zero (0) participants.

HIC Frequently Asked Questions

Question: There are three RHY programs within our CoC, a Basic Center Program (BCP), a Transitional Living Program (TLP), and a Maternity Group Home (MGH). These programs do not verify or screen for homelessness status. Should they be included on the HIC?

Answer: Generally, HHS' Runaway and Homeless Youth (RHY) projects should be included on the HIC. HUD is aware that the eligibility is more expansive and HUD is okay with that. The exception to this is when there are beds specifically being used for foster care or juvenile justice.

PIT Frequently Asked Question

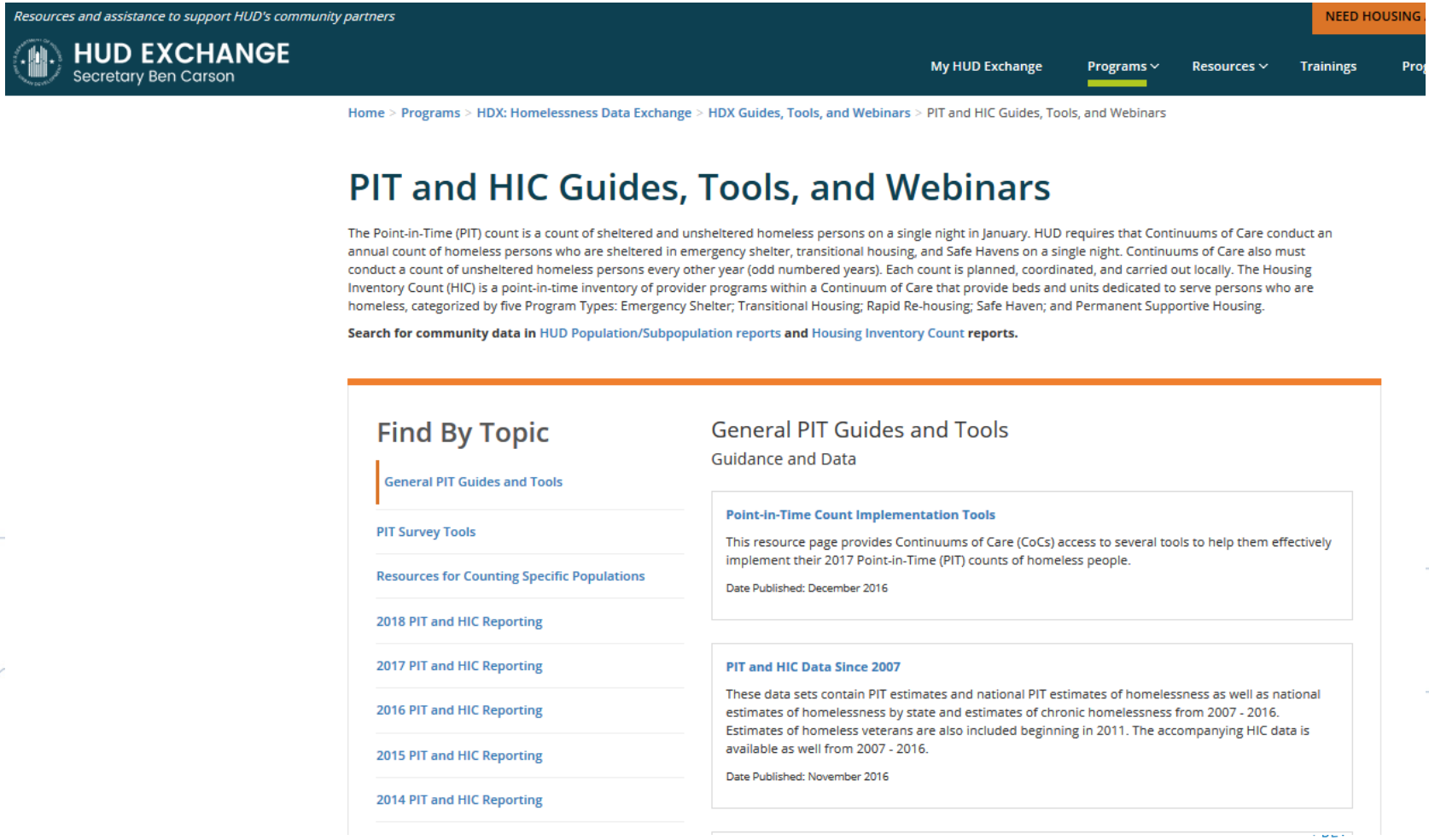
Question: How do you count couples without children when one is over 25 and the other is 18-24?

Answer:

- Treat household configurations like this one, as you would treat couples who are both over 25. In both instances, the household would be counted as two single individuals.
- Individuals over 25 are included in the **Households without Children category.**
- Individuals 18-24 would be counted in both the **Households without Children** category and also as individuals in the **Unaccompanied Youth** subcategory.

PIT/HIC Count Tools, Guidance and Webinars

PIT and HIC Resources



Resources and assistance to support HUD's community partners

HUD EXCHANGE
Secretary Ben Carson

NEED HOUSING

My HUD Exchange | Programs | Resources | Trainings | Pro

Home > Programs > HDX: Homelessness Data Exchange > HDX Guides, Tools, and Webinars > PIT and HIC Guides, Tools, and Webinars

PIT and HIC Guides, Tools, and Webinars

The Point-in-Time (PIT) count is a count of sheltered and unsheltered homeless persons on a single night in January. HUD requires that Continuums of Care conduct an annual count of homeless persons who are sheltered in emergency shelter, transitional housing, and Safe Havens on a single night. Continuums of Care also must conduct a count of unsheltered homeless persons every other year (odd numbered years). Each count is planned, coordinated, and carried out locally. The Housing Inventory Count (HIC) is a point-in-time inventory of provider programs within a Continuum of Care that provide beds and units dedicated to serve persons who are homeless, categorized by five Program Types: Emergency Shelter; Transitional Housing; Rapid Re-housing; Safe Haven; and Permanent Supportive Housing.

Search for community data in HUD Population/Subpopulation reports **and** Housing Inventory Count **reports.**

Find By Topic

- General PIT Guides and Tools
- PIT Survey Tools
- Resources for Counting Specific Populations
- 2018 PIT and HIC Reporting
- 2017 PIT and HIC Reporting
- 2016 PIT and HIC Reporting
- 2015 PIT and HIC Reporting
- 2014 PIT and HIC Reporting

General PIT Guides and Tools

Guidance and Data

Point-in-Time Count Implementation Tools

This resource page provides Continuums of Care (CoCs) access to several tools to help them effectively implement their 2017 Point-in-Time (PIT) counts of homeless people.

Date Published: December 2016

PIT and HIC Data Since 2007

These data sets contain PIT estimates and national PIT estimates of homelessness as well as national estimates of homelessness by state and estimates of chronic homelessness from 2007 - 2016. Estimates of homeless veterans are also included beginning in 2011. The accompanying HIC data is available as well from 2007 - 2016.

Date Published: November 2016

COMMUNITY PLANNING DEVELOPMENT

Questions

Submit Questions to HUD's Exchange's Ask-a-Question at:

https://www.hudexchange.info/program-support/

Please note: Due to the high volume of questions, please read the regulations and the training materials provided and check the HDX FAQs prior to submitting your question to Ask-a-Question